



## Building Alarm Monitoring from Church Headquarters

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### Introduction

The Church Security Department can now monitor fire, security, and environmental alarm systems for FM Groups in North America from Church headquarters. There will be no charge to the FM group for this service.

Listed below are the instructions for setting up your facility to be monitored by Church Security. Also listed is contact information for the area security managers for North America.

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### Setup Instructions

*If your facility is currently monitored by an outside vendor, contact your current alarm monitoring company and find out the terms of your contract. We recommend beginning the process of changing your service at least a month before your current contract expires.*

*For all facilities:*

1. Obtain the current Subscriber Form from your area security manager.
2. Fill out the Subscriber Form for each building you would like to have monitored. Return the form to your area security manager.
3. Within five business days, you should receive an account number and Technician Instructions with more information on programming your panel. This information should be given to your technician or to the contractor you have hired to reprogram the panel.
4. Have the technician fill out the Technician Instructions when he or she reprograms the panel. The technician should send test signals when reprogramming the panel and call our monitoring service to be sure they are received.
5. Collect the Technician Instructions from your contractor or technician and return them to your area security manager within 24 hours of reprogramming your panel.

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### Church Security Contacts

- Church Security main number: 801-240-2661
- Church Security toll-free number: 1-800-537-7315
- E-mail address: [alarmmonitoring@ldschurch.org](mailto:alarmmonitoring@ldschurch.org)

- Area security managers

- North America East

- David Sayer – 801-240-5453  
[sayerdp@ldschurch.org](mailto:sayerdp@ldschurch.org)

- North America West

- Jeff Berrett – 801-240-7012  
[berrettjp@ldschurch.org](mailto:berrettjp@ldschurch.org)

- Utah

- John Hodson – 801-240-2285  
[hodsonjw@ldschurch.org](mailto:hodsonjw@ldschurch.org)

- Area security managers' fax number: 801-240-1692