

# STANDARD PLAN INFORMATION NOTICE

Physical Facilities Department

This notice addresses new information that may be helpful in your work with the meetinghouse standard plan program. Please take time to review the information in order to understand its potential impact on construction work under your stewardship.

**Date of Notification:** *January 10, 2005*

## Information Title:

### *2005 Master Specification Changes*

## Information:

### *CSI Master Format Specification Rollout*

*The following rollout time frame will take place over the next 18 months.*

- *January 2005: Issue Standard plan information notice to field about upcoming MasterFormat changes*
- *May 2005 Update: Issue current Church specifications with current five-digit section numbering system along with the new six-digit MasterFormat numbering information.*
- *November 2005 Update: Issue revised Church specifications with new six-digit MasterFormat numbering as default and current five-digit section numbering for reference.*
- *May 2006 Update: Issue Church specifications with new six-digit MasterFormat numbering as default.*

### *General Requirements Division 01*

*Effective January 10, 2005, AED will now have responsibility for Division 01 and will be included in all specification requests sent to the field as well as available on PFD Document Library.*

*All other Front End Documents will still need to be obtained from the current location on the PFD Document Library.*

### *Document Library*

*Currently, all Standard Plan specifications are loaded onto the PFD Document Library in the Architecture and Engineering folder under the U.S. & Canada Standard Plans Specification Folder. These are available and can be downloaded by field personnel in Word format.*

## Instructions for Implementation:

*None*

## Distribution:

✓ Area Project Managers	✓ AED Division Copy (Bill Williams)	✓ DTA Office
✓ Project Managers	✓ Standard Plans Section Copy (R. Stenson)	✓ Mark Shaffer
✓ Regional Facilities Managers	✓ Purchasing Division Copy (Ron Peterson)	✓ Terry Cano
✓ Facilities Managers	✓ Other _____ PM Clerks	✓ Ken Spence