

STANDARD PLAN INFORMATION NOTICE

Physical Facilities Department

This notice addresses new information that may be helpful in your work with the meetinghouse standard plan program. Please take time to review the information in order to understand its potential impact on construction work under your stewardship.

Date of Notification: *August 28, 2003*

Information Title:

Architect Provided Color Board Requirement

Information:

To assist architects in their preparation of the color boards now being required for new construction projects, it will be necessary for Project Managers to provide architects with a copy of the Vendor Directory and the appropriate Pre-Set Interior Color Scheme Schedule from their Style & Furnishings Selection Handbook (refer to items I.D and III.B in the Table of Contents). This will provide the architect with the information needed to know what samples to order and where to obtain them.

Instructions for Implementation:

Copy the Vendor Directory and applicable Pre-Set Interior Color Scheme Schedule and hand-off to architect after Project Initiation Meeting.

E-mail Attachments:

- 1. Vendor Directory - dated 8/28/2003 (7 pages)*
- 2. Pre-Set Interior Color Scheme Schedule – dated 5/7/2003 (18 pages total in 9 tabs)*

Distribution:

DTA Offices

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